

DRAFT

**Fauquier County Board of Supervisors
Public Safety Committee
Meeting of October 15, 2003**

MINUTES

1. Call to Order

Public Safety Committee Chairman Joe Winkelmann called the meeting to order at 5:06 p.m.

2. Introduction of Participants

Present were:

- Mr. Joe Winkelmann, Fauquier County Board of Supervisors
- Mr. Raymond Graham, Fauquier County Board of Supervisors

- Sheriff Joseph Higgs, Jr.
- Chief Philip Myer, Fauquier County Dept. of Fire and Emergency Services
- Mr. Anthony Hooper, Assistant County Administrator
- Mr. Allen Cubbage, Warrenton Town Police
- Mr. Tom Marable, President, Fire and Rescue Association.
- Ms. Sue Powles, Director, Warrenton-Fauquier Joint Communications Center
- Mr. David Cubbage, VDOT
- Mr. Garrett Moore, VDOT
- Mr. Blake Gallagher, Vice President, Fire and Rescue Association
- Mr. Douglas Taylor, Budget Chair, Fire and Rescue Association
- Mr. Ronnie Sheets, Fauquier County Operations
- Ms. Catherine Heritage, Public Safety Committee Lead Staff

3. Approval of the Minutes and Agenda

Mr. Winkelmann moved for approval of the current agenda with the proposed addition of Item 4., (below), and the minutes of July 16, 2003. Adopted.

4. Public Safety Day Proclamation

Sheriff Higgs requested that the Committee recommend to the Board of Supervisors that October 25, 2003 be proclaimed Public Safety Day. Generally concurred. Ms. Heritage was tasked with drafting the Proclamation.

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5. Approval of Fire and Rescue Association CIP Projects

Mr. Winkelmann moved that the Warrenton Company One and Remington Company Two proposed CIP projects be approved. Generally concurred.

6. Fire Tax Levy Fund Balance

Chief Myer requested approval that the fund balance carryover be a direct carry over from account to account rather than a new appropriation. So moved: Mr. Winkelmann. Generally concurred.

7. Radio System Grant Approval

Mr. Winkelmann moved that, without objection, the grant for improvement of the 800 MHz radio system be approved. Generally concurred.

8. Hurricane Isabel After Action Report

Mr. Winkelmann commended Chief Myer on an outstanding After Action Report. He commended and thanked all agencies that had participated in the Hurricane Isabel response effort.

Mr. Winkelmann moved for approval of the purchase of six (6) back-up portable generators for the fire and rescue companies. Generally concurred. Chief Myer was tasked with bringing this issue before the Finance Committee for review. Mr. Winkelmann advised Chief Myer to keep working with the School Board and General Services to determine a way to increase generator capacity at the schools.

9. Fund Balance Transfer Disaster Preparedness

The issue of funding for additional radios was deferred indefinitely.

10. Fire and Rescue Training Captain Position

Chief Myer expressed the concern that a full-time position was needed for Fire and Rescue Training Captain. He indicated that all operational costs (radios, gear, office equipment, uniforms), and benefits would be paid out of the DFES budget. Funding currently being applied to part-time temporary positions could be applied to this position. Salary would be transferred from the Fire and Rescue Association. This issue was deferred until the next meeting for discussion.

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11. Salary Market Analysis

This issue was deferred to the next meeting in order for First Sergeant Murphy to be included in the discussion. Ms. Heritage indicated that First Sergeant Murphy had indicated that he was more than willing to meet with interested agencies in the interim.

12. Radio System Progress

Mr. Hooper indicated that progress is going well and that testing would take place next spring. He indicated that construction should begin on Blue Mountain before winter. Mr. Winkelmann suggested that the issue of funding for additional pagers be taken before the Finance Committee to determine if funding is available. He encouraged Chief Myer to continue to aggressively pursue grant funding for this project.

13. Record Checks for County Employees

Ms. Heritage produced a letter from the Virginia Department of State Police indicating that counties or cities wishing to obtain a national criminal history record on certain employees may now enact an ordinance to this effect. Mr. Winkelmann requested Ms. Heritage to refer this issue to the Personnel Committee.

14. Adjourn

Hearing no further business, Mr. Winkelmann called for adjournment.
Generally concurred.

Given under my hand this 18th day of October, 2003

Catherine M. Heritage, Lead Staff
Board of Supervisors Public Safety Committee